

Call for applications: Student Spokesperson

The Student Union of the Budapest University of Technology and Economics (BME) (hereinafter the Union) invites the application of students wishing to work for their community, for the representation of foreign students. The purpose of this call is to establish the University's International Affairs Committee (IAC), whose members can lend support to the foreign students under coordination of the Student Union, in line with the principles laid down in this call.

I. Conditions of application

The call is open for any foreign student of BME at any full time under- or postgraduate, single-track or doctoral programme, who have completed a minimum of two active terms.

II. Assessment criteria

The Student Union will assess the application with the involvement of the student representation of the faculties. Once the applications have been received, the final decision might be preceded by personal interviews.

III. Application process

Send your application to these two addresses: nemzetkozi@bmeehk.hu and international@bmeehk.hu. Your application should include your CV, a short cover letter (min. 300 words) and the short description of your plans in English, concerning the tasks listed in point V. of the call for applications.

IV. Content requirements and certifications to be attached

No further certifications are required for the application.

V. The tasks of the elected members

1. Liaising with the Union and the foreign affairs representatives of the faculty student unions.
2. Study and education-related tasks:
 - a. collect the incoming student requests and discuss them with the foreign students' desk officer of the Student Union,
 - b. assess how the foreign students are satisfied with the University's courses and services,
 - c. help the Student Union in the modification of the University's Code of Studies and Exams.
3. Tasks concerning the student groups:
 - a. support the Student Union in any tasks related to the international student groups
 - b. regularly consult the Student Union person responsible for student groups,
 - c. assess the foreign students' needs in terms of independent activities at the university.
4. Tasks concerning the functions and events:
 - a. promote the international character of the students' events
 - b. help the Student Union in organising and arranging events,
 - c. assess the foreign students' needs in terms of the students' events.
5. Tasks concerning communication and PR:

- a. help the Student Union in keeping the foreign students informed,
 - b. prepare content for the Student Union’s website and other, non-official information platforms for the benefit of the foreign students,
 - c. make a proposal for the Student Union for the renewal of the student information system.
6. Reporting tasks toward the Student Union:
- a. A monthly written report about the activities done in relation to the Student Union’s instructions.
 - b. Participate at the Student Union meetings once per term.

VI. Deadlines

Application deadline	2024. February 4. 11:59PM
Final result	2024. February 12.
Term of position	2024. February 12. - 2024. July 15.

Applications not in line with these terms or submitted after the application deadline shall not be considered. Supplementary data may not be submitted after the deadline.

Dated on 2023. November 23.

University Student Union